

DeRuyter Central School

711 Railroad Street
DeRuyter, NY 13052

BOARD OF EDUCATION REGULAR MEETING MINUTES

7:00 p.m.

Executive Session – 6:30 – 7:00

April 8, 2009

Members Present

Michael Cizenski
Fred Lawrence
Delbert Newton
Michael Skeele (arrived at 6:45 p.m.)

Members Absent

Others Present

Charles Walters	David Hubman
James Southard	Karen Genzel
Eric Wilson	Michael Furlough
Jodi Wiesing	Heather Sawyer-Mierke
Michelle Lawrence	Amy Randall
Russ Randall	Corinne Johnson
Barbara Moade	Martha Moore
Shannon Forrest	Donna Barber
Dave Brown	Bill Shoemaker
Cyndi Hakes	

I. Call To Order

The Regular Meeting of the DeRuyter Central School Board of Education was called to order at 6:32 p.m. by President Lawrence

Call To Order

II. Executive Session

Upon motion made by Mr. Newton and seconded by Mr. Cizenski, the following resolution was offered:

Executive Session

230 RESOLVED, That the Board adjourn to Executive Session at 6:40 p.m. for the purpose of discussing Personnel.

Vote on the foregoing resolution was: YES - 3 NO - 0 ABSENT: - 1 (Skeele) CARRIED

The Board came out of Executive Session at 7:37 p.m.

Mr. Skeele arrived at 6:45 p.m.

III. Pledge of Allegiance – Led by President Lawrence

Pledge of Allegiance

IV. Establish Agenda

Upon motion made by Mr. Newton and seconded by Mr. Skeele, the following resolution was offered:

Established Agenda

231 RESOLVED, That the Board establish the agenda as presented.

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

V. Public Comments

Martha Moore – appreciates all the work on the capital project and hopes it will get put up again for vote.

Public Comments

David Brown agrees to put it up again.

VI. Approval of Minutes -3/11/09

Upon motion made by Mr. Newton and seconded by Mr. Skeelee, the following resolution was offered:

Approved Minutes

232 RESOLVED, That the Board approve the minutes of the Regular Meeting of March 11, 2009 as presented.

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

VII. Presentations –

Presentations – Mr. Hubman

Mr. Hubman recognized Shannon Forrest for her award of NYS Social Studies Teacher of The Year.

1. School Report Card – Mr. Hubman – Review of 2 years of falling short due to clerical errors.

VIII. Board Discussion Items

Discussion Items

A. New Business

1. Tobacco Recognition
2. Utica National School Safety Excellence Award
3. Home School Students' Participation – 2000 or 2001 discussion of Home Schooled students. Waiver from Youth programs. Administrators to create list of allowable programs. Question – Insurance coverage.
4. CNY Board Presidents' Meeting – March 31, 2009 – Reviewed effects of NYS budget. District up 0 – 7% tax levy or 0 – 1%
5. OCM BOCES Annual Meeting – April 2, 2009
6. Audit Committee – April 20, 200 Meeting – 6:30 p.m.

B. Old Business

1. 2009-2010 Budget – Review of 0% tax levy impact
2. Capital Project – Capital Project failure hurts chances of continuing.

IX. President/Board Comments – None at this time.

No Board Comments

X. Administrative Comments

Administrative Comments/ Clarifications

Mr. Walters – Call from Town of DeRuyter about displacement from Town Hall.

Mr. Southard – AFLAC overview

Mr. Hubman – Jen Cizenski – All Area CCL, All-State

- PARP – Mr. Hubman and Mr. Walters are getting their heads buzzed tomorrow

XI. Items for Board Action

A. Personnel

Established Long Term Teaching Assistant/Teacher Aide Substitute Rate

1. Establish Long-Term Teaching Assistant/Teacher Aide Substitute Rate

Upon motion made by Mr. Skeelee and seconded by Mr. Cizenski, the following resolution was offered:

233 RESOLVED, That the Board of Education establish the rate of Long-Term Substitute for Teaching Assistant/Teacher Aide to be \$50.05 per day for days 1-16 consecutive school days. Day 17 and beyond will be paid at \$65.00 per day.

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

2. Appoint Long Term Substitute Teaching Assistant

Upon motion made by Mr. Skeele and seconded by Mr. Newton, the following resolution was offered:

Appointed A. Ufford as Long Term Teaching Assistant (5th Grade)

234 RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Alberta Ufford as Long-Term Teaching Assistant Substitute (5th Grade) following rate schedule approved in Resolution 233 of the March effective April 2, 2009 through June 25, 2009.

3. Appoint Coach

Appointed R. Haskins as Youth Soccer Coach

235 RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Rick Haskins as Youth Soccer Coach for the 2008-09 school year at a stipend of \$936.90.

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

4. Appoint Volunteer

Upon motion made by Mr. Skeele and seconded by Mr. Skeele, the following resolution was offered:

Appointed Cindy Lyon as Volunteer for DCS

236 RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Cindy Lyon as a Volunteer for the DeRuyter Central School District.

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

5. Appoint Food Service Worker

Upon motion made by Mr. Cizenski and seconded by Mr. Skeele, the following resolution was offered:

Appointed J. Newton as Food Service Worker

237 RESOLVED That the Board, upon the recommendation of the Superintendent of Schools, appoint Jeannette Newton to a 26 week probationary appointment as Food Service Worker effective April 9, 2009 at a salary of \$9,708.

Vote on the foregoing resolution was: YES - 3 NO - 0 ABSTAIN: - 1(Newton) CARRIED

6. Appoint Substitutes

Upon motion made by Mr. Newton and seconded by Mr. Skeele, the following resolution was offered:

238 RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint the following substitutes:

Appointed Substitutes

Cafeteria Substitutes: Elizabeth Burnette, Sallie Phillips, Kelly Thoms, Cindy Lyon

Maintenance Substitutes: Paul Bland, George Bryan, Derek Marshall

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

7. Appoint Substitutes

Upon motion made by Mr. Skeele and seconded by Mr. Newton, the following resolution was offered:

239 RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint the following substitutes:

Appointed Substitutes

Elizabeth Tretter, Elizabeth McGrath-Scott, Sheila Sunderland, Elizabeth Dana

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

8. Establish Program

240 **RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, establish a Pre-K program and recognize the Pre-K classroom as part of the DeRuyter Central School elementary program.**

*Established/Recognized
Pre-K Program as part of
DCS elementary program*

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

B. CSE Recommendations

Upon motion made by Mr. Newton and seconded by Mr. Skeele, the following resolution was offered:

*Approved CSE
recommendations*

241 **RESOLVED, That the Board has no objections to the recommendations of the Committees on Special Education and approves the authorization of funds to implement the special programs and services consistent with such recommendations for the following students: 610236910, 310246471.**

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

C. Financial

1. Approve Claims Auditor Claim

Upon motion made by Mr. Cizenski and seconded by Mr. Skeele, the following resolution was offered:

*Approved Claims Auditor
Claim*

242 **RESOLVED, That the Board approve Claims Auditor Claim for Service (3-3-09 – 3-31-09) in the amount of \$217.50.**

Vote on the foregoing resolution was: YES - 4 NO - 0 ABSENT: - 0 CARRIED

2. Approval of Propositions for 2009-2010 Budget/BOE Election:

Upon motion made by Mr. Skeele and seconded by Mr. Newton, the following resolutions were offered:

243 **RESOLVED, Proposition 1 of the 2009-10 School District Budget Vote to be held May 19, 2009 read:**

PROPOSITION No. 1-2009-10 School Budget:

Shall the Board of Education adopt a budget for the DeRuyter Central School District in the amount of \$9,401,439 for the fiscal year commencing July 1, 2009?

*Approved 2009-10 School
District Budget
Propositions*

244 **RESOLVED, Proposition 2 of the 2009-10 School District Budget Vote to be held May 19, 2009 read:**

PROPOSITION No. 2-Bus and Vehicle Purchases:

Shall the Board of Education of the DeRuyter Central School District purchase a minivan and 2 sixty-five passenger school buses at a total estimated cost not to exceed \$210,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$210,000, which is estimated to be the total maximum cost thereof, and transfer this \$210,000 from amounts remaining in the General Fund Budget of 2008-09 to the Transportation Capital Reserve Fund to pay for these vehicles?

245 **RESOLVED, Proposition 3 of the 2009-10 School District Budget Vote to be held May 19, 2009 read:**

PROPOSITION No. 3-District Wide Summer Recreation:

Shall the Board of Education of the DeRuyter Central School District be authorized to expend \$15,000 for the District-wide summer swim and baseball programs administered by the Village of DeRuyter for the 2009-2010 school year, such sum to be raised by levy of a tax upon the taxable property of the District?

246 RESOLVED, Proposition 4 of the 2009-10 School District Budget Vote to be held May 19, 2009 read:

PROPOSITION No. 4-Library Contribution:

Shall the annual appropriation for the DeRuyter Free Library within the DeRuyter Central School District be increased from its current level of \$23,000 per year to \$26,850 per year, such sum to be raised by levy of a tax upon the taxable property of the District?

Vote on the foregoing resolutions were: YES - 4 NO - 0 ABSENT: - 0 CARRIED

3. Approval of Annual Meeting Notice:

Upon motion made by Mr. Skeelee and seconded by Mr. Newton, the following resolution was offered:

247 RESOLVED, That the Annual Meeting Notice for the 2009-10 Budget Vote and Board Election read as follows:

**NOTICE OF ANNUAL MEETING AND ELECTION OF THE
DeRUYTER CENTRAL SCHOOL DISTRICT**

NOTICE is given that the Public Budget hearing of the DeRuyter Central School District for the purpose of discussion of the expenditure and budgeting of funds for the 2009-10 school year will be held in the Library/Media Center of the DeRuyter Central School, 711 Railroad Street, DeRuyter, NY on Tuesday, May 5, 2009 at 7:00 p.m. Eastern Daylight Savings Time.

NOTICE is also given that the Annual Meeting and Election to elect Board of Education members, and to vote upon the propositions and appropriation of the necessary funds to meet the estimated expenditures for the 2009-2010 school year, by voting machine, will be held on Tuesday, May 19, 2009 at the DeRuyter Central School, 711 Railroad Street, DeRuyter, NY between the hours of Noon and 9:00 p.m. The items to be voted on are listed as propositions below:

Proposition No. 1- 2009-10 School Budget: Shall the Board of Education adopt a budget for the DeRuyter Central School District in the amount of \$9,401,438 for the fiscal year commencing July 1, 2009?

*Approved Annual Meeting
Legal Notice*

Proposition No. 2- Purchase of School Buses and Minivan: Shall the Board of Education of the DeRuyter Central School District purchase a minivan and 2 sixty-five passenger school buses at a total estimated cost not to exceed \$210,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$210,000, which is estimated to be the total maximum cost thereof, and transfer this \$210,000 from amounts remaining in the General Fund Budget of 2008-09 to the Transportation Capital Reserve Fund to pay for these vehicles?

Proposition No. 2 will be presented on the voting machines as: Shall the Board of Education be authorized to purchase 2 school buses and 1 minivan at a maximum total cost of \$210,000, with the entire amount to be transferred to the transportation reserve from the 2008-09 general fund budget?

Proposition No. 3- Library Contribution: Shall the annual appropriation for the DeRuyter Free Library within the DeRuyter Central School District be increased from its current level of \$23,000 per year to \$26,850 per year, such sum to be raised by levy of a tax upon the taxable property of the District?

Proposition No. 4- District Wide Summer Recreation: Shall the Board of Education of the DeRuyter Central School District be authorized to expend \$15,000 for the District wide summer swim and baseball programs administered by the Village of DeRuyter for the 2009-2010 school year, such sum to be raised by levy of a tax upon the taxable property of the District?

NOTICE is also given that a copy of the statement of the amount of monies required for the 2009-2010 school year for school purposes, may be obtained on and after May 5, 2009 at the District Office between 8:00 a.m. and 4:00 p.m. each weekday, except Saturday, Sunday, or holiday.

NOTICE is also given that two members of the Board of Education will be elected due to the expiration of the term of Delbert Newton and the resignation of June Cummings.

NOTICE is also given that the candidates for the office of member of the Board of Education shall be nominated by petition. A separate petition shall be required to nominate each candidate. Forms of petition may be obtained from the Clerk of the District, or at the District Office. Each petition must be directed to the clerk of the district, must be signed by at least 25 qualified voters of the District, must state the name and residence of the candidate and must state the residence of each signer.

(Continued)

NOTICE is also given that petitions nominating candidates for the office of Member of the Board of Education must be filed in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m., but no later than 4:00 p.m. on April 20, 2009 except Saturday, Sunday or holiday.

NOTICE is also given that the DeRuyter Central School Board of Education has adopted personal voter registration for all eligible voters residing in the DeRuyter Central School District.

NOTICE is also given that the District's Board of Registration will meet in the office of the Clerk of the District at DeRuyter Central School, 711 Railroad Street, DeRuyter, NY on Tuesday, April 7, 2009 between the hours of 9:00 a.m. and 3:00 p.m. and on Thursday, May 7, 2009 between the hours of 9:00 a.m. and 3:00 p.m. for the purpose of preparing a register. Any person who is currently enrolled in county personal registration will be automatically enrolled in the school personal registration and will not have to attend the sign-up sessions noted above. Any person who is not currently enrolled in the county personal registration shall be entitled to have his or her name placed upon the register on the dates noted above, provided that at such meetings of the Board of Registration, he or she must present himself or herself personally for registration and upon proving that he or she is entitled to vote in the District, may have his or her name placed on the register at that time. To be entitled to vote in the District, a person must be a citizen of the United States, must be at least eighteen years of age, and must be a resident of the District for a period of thirty (30) days prior to May 19, 2009. The register of voters will be filed in the Office of the Clerk of the District and will be open for inspection by any qualified voter of the District between the hours of 8:00 a.m. and 4:00 p.m. on any day when the office is open for business from May 5, 2009 to May 14, 2009.

PLEASE TAKE FURTHER NOTICE that qualified voters of the District may obtain applications for an absentee ballot from the office of the District Clerk. Completed applications must be received by the District Clerk no later than 4:00 pm. on May 19, 2009, and must be received no later than 4:00 p.m. on May 12, 2009 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on May 12, 2008 will require the voter to personally appear at the office of the District Clerk to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. through May 18, 2009 except Saturday, Sunday or holiday. That listing will be posted at the polling place at the time of the vote.

Dated: April 11, 2009
DeRuyter, NY

By the Order of the Board of Education
DeRuyter Central School District

By: James Southard
District Clerk

Vote on the foregoing resolutions were: YES - 4 NO - 0 ABSENT: - 0 CARRIED

4. Approve RFP's

Upon motion made by Mr. Skeele and seconded by Mr. Newton, the following resolution was offered:

248 RESOLVED, That the Board, upon the recommendations of the Superintendent of Schools, approve the Request for Proposals regarding External Auditor and Internal Auditor.

Approved RFP's for
External Auditor and
Internal Auditor

Vote on the foregoing resolutions were: YES - 4 NO - 0 ABSENT: - 0 CARRIED

D. Miscellaneous

1. Accept Donation

Upon motion made by Mr. Newton and seconded by Mr. Skeele, the following resolution was offered:

249 RESOLVED, That the Board accept the generous donation of a Baldwin Organ valued at \$450 from Deneen Ziegler.

Accepted Donation

Vote on the foregoing resolutions were: YES - 4 NO - 0 ABSENT: - 0 CARRIED

XII. Executive Session if needed

Executive Session

Upon motion made by Mr. Cizenski and seconded by Mr. Newton, the following resolution was offered:

250 RESOLVED, That the Board adjourn to Executive Session at 9:25 p.m. for the purpose of discussing Personnel..

Vote on the foregoing resolutions were: YES - 4 NO - 0 ABSENT: - 0 CARRIED

The Board came out of Executive session at 10:22 p.m.

XIII. Adjournment

Upon motion made by Mr. Newton and seconded by Mr. Skeelee, the following resolution was offered:

Adjournment

251 RESOLVED, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 10:23 p.m.

Vote on the foregoing resolutions were: YES - 4 NO - 0 ABSENT: - 0 CARRIED

Respectfully Submitted: _____
James Southard, District Clerk