

DeRuyter Central School  
Board of Education Reorganization Meeting Minutes  
Thursday, July 7, 2009  
6:30 p.m. - Library/Media Center

Members Present

Members Absent

Others Present

Michael Cizenski  
Fred Lawrence  
Delbert Newton  
Michael Skeelee  
Nell Ziegler

**UNOFFICIAL**

Charles Walters  
David Hubman  
Karen Genzel  
James Southard  
Aleisha Pforter  
Tony Martino

I. Call To Order - The Reorganization Meeting of the DeRuyter Central School Board of Education was called to order at 6:48 p.m.

II. Oath of Office - New Board Members - Delbert Newton and Nell Ziegler

The Oath of Office was administered to newly elected Board Members, Delbert Newton and Nell Ziegler by District Clerk, James Southard:

III. Reorganization Business

A. Appoint District Clerk

Upon motion made by Mr. Newton and seconded by Mr. Skeelee, the following resolution was offered:

# 1 RESOLVED, That the Board appoint James Southard as Clerk of the Board, for fiscal year 2009-2010 effective July 7, 2009 through the July 2010 Reorganization Meeting.

Vote on the foregoing resolution was: YES - 5 NO - 0 ABSENT - 0 CARRIED

1. Oath of Office - was administered to newly appointed District Clerk Southard

B. Election of President

Fred Lawrence was nominated for the Office of President of the Board of Education for the 2009-10 school year.

Voting was as follows:

<u>4</u>	YES (Cizenski, Lawrence, Newtown, Ziegler)
<u>0</u>	NO
<u>1</u>	ABSTAIN (Lawrence)

1. Oath of Office - Administered to elected Board President Lawrence by District Clerk Southard

C. Election of Vice President

Michael Skeele was nominated for the Office of Vice President of the Board of Education for the 2009-10 school year.

Voting was as follows:

<u>4</u>	YES (Cizenski, Lawrence, Newtown, Ziegler)
<u>0</u>	NO
<u>1</u>	ABSTAIN (Skeele)

1. Oath of Office – Administered to elected Board Vice President Skeele by District Clerk Southard.

D. Resolutions

Upon motion made by Mr. Skeele and seconded by Mr. Cizenski, the following resolutions were offered:

# 2 RESOLVED, That the Board appoint Ardene Tiffany as Treasurer, bonded for \$1,000,000, effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 3 RESOLVED, That the Board appoint Sandra Welsh as Deputy Treasurer effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 4 RESOLVED, That the Board appoint Ardene Tiffany as Extra Classroom Central Treasurer effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 5 RESOLVED, That the Board appoint the DCS K-12 Principal, David Hubman, as Substitute Extra Classroom Central Treasurer effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 6 RESOLVED, That the Board appoint James Southard as third signor for the Extra Classroom accounts effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 7 RESOLVED, That the Board appoint the DCS K-12 Principal, David Hubman as Chief Faculty Counselor with the authorization to sign checks for Extra Curricular Funds effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 8 RESOLVED, That the Board appoint Rebecca Wightman as District Tax Collector, bonded for \$1,000,000, for a fee not to exceed \$4,200 effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 9 RESOLVED, That the Board appoint the Family Health Network to serve as School Physician for DeRuyter Central School effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 10 RESOLVED, That the Board appoint Linda Newkirk as Attendance Clerk effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 11 RESOLVED, That the Board to appoint James Southard as Purchasing Agent effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 12 RESOLVED, That the Board appoint the District Safety Committee effective July 7, 2009 through the July 2010 Reorganization Meeting:

- District Employees - Craig Brown, Don Smith, David Hubman, James Southard Tom Park, Charles Walters
- Community Members - Dave Brown
- Student - TBA

# 13 RESOLVED, That the Board appoint the following to the Committee on Special Education effective July 7, 2009 through the July 2010 Reorganization Meeting:

Physician:	Family Health Network
Parent Representative:	Dawn Purtell, Heather Mierke and Jennifer Pilcher, Cyndi Hakes
Psychologist:	Dorothy Clark
Chairperson/Administrator:	Karen Genzel
Special Education Teachers	Molly Hastings, Martha Moore, Meghan Morgan, Stacy Inman, Julie Arno
School Counselors -	Maureen Alger and Linda Kelařan

# 14 RESOLVED, That the Board appoint the following to the Committee on Pre-School Special Education (CPSE) effective July 7, 2009 through the July 2010 Reorganization Meeting.

Psychologist	Dorothy Clark
Chairperson/Administrator	Karen Genzel
Parent	Dawn Purtell, Heather Mierke, Jennifer Pilcher, Cyndi Hakes
Physician	Family Health Network
Special Education Teachers	Molly Hastings, Martha Moore, Meghan Morgan, Stacy Inman, Julie Arno

E. Petty Cash Fund

# 15 RESOLVED, That the Board establish a petty cash fund of \$100 to be administered by the School District Treasurer.

# 16 RESOLVED, That the Board designate Citizen's Bank, DeRuyter Office as Bank Depository of DeRuyter Central School effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 17 RESOLVED, That the Board designate the Cortland Standard and the Syracuse Newspapers (when appropriate) as the official newspaper(s) for DeRuyter Central School effective July 7, 2009 through the July 2010 Reorganization Meeting.

F. Investment

RESOLVED, That the Board allow DeRuyter Central School to invest any moneys not needed in the cash flow of the organization and report quarterly to the Board of Education with the approved banks being Citizen's Bank, Chase, Citibank, and Fleet Bank.

# 18 RESOLVED, That the Board establish travel rate at \$.55 per mile (to match IRS regulations) effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 19 RESOLVED, That the Board establish a Special Student Transportation rate of \$0.55 per mile effective July 7, 2009 through the July 2010 Reorganization Meeting for parents transporting students to approved special school services.

# 20 RESOLVED, That the Board establish per diem rate of pay for certified substitute teachers at \$75 and uncertified teachers at \$65 effective July 7, 2009 through the July 2010 Reorganization Meeting.

# 21 RESOLVED, That the Board establish per diem rate of pay for substitute nurse at \$75 effective July 7, 2009 through the July 2010 Reorganization Meeting.

- # 22 RESOLVED, That the Board establish per diem rate of pay for substitute teaching assistant/substitute teacher aide at \$50.05 effective July 8, 2008 through the July 2008 Reorganization Meeting.
- # 23 RESOLVED, That the Board Motion to establish per diem rate of pay for clerical substitute at \$50.05 effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 24 RESOLVED, That the Board establish per hour rate of pay for cafeteria substitute at \$7.25 effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 25 RESOLVED, That the Board establish per hour rate of pay for maintenance substitute at \$7.25 effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 26 RESOLVED, That the Board establish per hour rate of pay for substitute bus drivers at \$14.56 effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 27 RESOLVED, That the Board establish per game rate of \$20 for Shot Clock Keeper; \$20 for Timers; and \$20 for Score Keepers effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 28 RESOLVED, That the Board establish certified teacher tutoring rate to be \$28.89 per hour and non-certified teacher tutoring rate at \$20 per hour effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 29 RESOLVED, That the Board appoint James Southard as Payroll Certifier, with Charles Walters acting as Payroll Certifier in the absence of Mr. Southard for the July 7, 2009 through the July 2010 Reorganization Meeting.
- # 30 RESOLVED, That the Board appoint Jeanine Denkenberger as Claims Auditor effective July 7, 2009 through the 2010 Reorganization Meeting at a stipend not to exceed \$2000.
- # 31 RESOLVED, That the Board authorize the Treasurer to approve payment and issue checks as they become due for utilities, postage and express services.
- # 32 RESOLVED, That the Board appoint James Southard as Right-To-Know Officer effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 33 RESOLVED, That the Board appoint Sandra Welsh as Records Management Officer effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 34 RESOLVED, That the Board appoint Karen Genzel as Section 504 Coordinator effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 35 RESOLVED, That the Board appoint James Southard as Title IX Officer effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 36 RESOLVED, That the Board appoint James Southard as Records Access Officer effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 37 RESOLVED, That the Board affirm the DeRuyter Central School Policy Book effective July 7, 2009 through the July 2010 Reorganization Meeting.
- # 38 RESOLVED, That the Board recognizes the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers' Compensation coverage to school volunteers.

Therefore, in consideration of their services as volunteers to the School District, Workers' Compensation coverage for said volunteers in the Worker's Compensation Consortium of which the School District is a member, is hereby elected and included in this plan.

Volunteer activities for which Workers' Compensation coverage is contemplated are defined as educational support services provided under the supervision of school authorities during approved school activities.

Vote on the foregoing resolutions were: YES - 5 NO - 0 ABSENT - 0 CARRIED

IV. Reorganization Business Adjournment

Upon motion made by Mr. Newton and seconded by Mr. Skeele, the following resolution was offered:

# 39 RESOLVED, That the Reorganization Meeting of the DeRuyter Central School Board of Education be adjourned at 6:47 np.m.

Vote on the foregoing resolution was: YES - 5 NO - 0 ABSENT - 0 CARRIED

Respectively Submitted:



James Southard, District Clerk