

DeRuyter Central School District

Library Skills

K-6

7 Benchmarks

►Standard 1. Access information efficiently and effectively

LibK6.1.1 Access the Library Information Center facility to use library materials.

- Understand the roles of the library staff
- Library Media Specialist
- Library Aide
- Explore all areas of the library media center
- Easy section
- Fiction sections
- Non-Fiction sections
- Reference sections
- Computers
- Audio visual
- Use correct procedures to check library material out and in
- Use proper care of books and library information center

LibK6.1.2. Understand how the library's books and materials are organized in system and use the system to locate the materials

- Understand that easy books and fiction books are organized on a shelf
- Alphabetically by the author's last name
- Understand that information books are arranged on the shelf
- According to their subject using the Dewey Decimal System

LibK6.1.3 Use the online catalog to locate school library materials

- Use the OPAC to locate books by:
 - The author's name,
 - The title of the book
 - The subject of the book
- Understand that each item in the OPAC contains the following information about that item
 - Summary
 - Copyright Date
 - Location
- Understand that call numbers and call letters identified on the OPAC indicate the location of the material.
- Understand how to use the OPAC to locate a book not in the school online catalog
 - Inter-library Loan

LibK6.1.4 Use the Internet to find, use and evaluate information.

- Learn Internet browser elements and explain their functions
- Type simple search terms in selected search engines to find general information
- Access the school Web page and the school library web site.

LibK6.1.5 Understand how to access technology-based school Information materials, including library networks and electronic resources for research.

- Use school Information technology-based resources to learn about classroom assignments.
- ProQuest
- EBSCO
- Gale Databases
- Demonstrate appropriate library network login and logoff procedures.
- Use appropriate access codes to gain access to online resources
- Usernames
- Passwords

►Standard 2: Evaluate information critically and competently

LibK6.2.1: Describe types of information including facts, opinions, and primary/secondary sources.

- Collect information and data
- Discuss and define the difference between fact and opinion
- Identify ways information can be presented
- PowerPoint
- Graphic Organizers
- Word Processing
- Pictures
- Quizzes
- Use primary source material to describe a person, place, thing or events
- Readers Guide
- Newspapers
- Magazines
- Interviews
- Use reference sources to find information
- Dictionaries
- Encyclopedias

LibK6.2.2 Apply a research process to decide what information is needed, find sources, use information and check sources

- Identify a topic and questions for research.
- Brainstorm possible keywords and resources.
- Develop a search strategy that uses appropriate and available resources.
- Explore a variety of resources.
- Summarize and draw conclusions about information gathered.
- Take simple notes and organize information into a logical sequence.
- Make a list of resources used.
- Evaluate the project.